

Check in With CANS
November, 2014
Monthly Conference Call with DOE-Child and Adult Nutrition Services
<http://doe.sd.gov/cans/index.aspx>
DOE.SchoolLunch@state.sd.us

CANS Staff on this call: Cheriee Watterson, Rob Ingalls (NSLP, FFVP), Pam McCown (NSLP), Jane Cronin (NSLP), and Terri Heller (NSLP), Melissa Halling (CACFP)

Update from CANS:

- Administrative Review-Letters will be going out shortly.
- The review list is posted on our website <http://doe.sd.gov/cans/nslp.aspx>

Administrative Review:
SY14-15 Administrative
Review List
SY14-15 Administrative
Review Manual
SY 14-15 Off-Site
Assessment Tool

- The five steps in the Off-Site Assessment tool:
 - Section II: Meal Access and Reimbursement (Have a copy of your 14-15 Agreement handy)
 - Section III: Nutritional Quality and Meal Pattern
 - Section IV: Resource Management
 - Section V: General Program Compliance
 - Section VI: Other Federal Programs
- A team approach is best between the Superintendent, Business Manager and Food Service Manager.
- December 31st is the deadline for completion of the Off-Site Assessment Tool.

Upcoming Dates

- October Surveys were due with the October claim on November 10th
- Verification form 742 is due December 15th, verification completion deadline was November 15th.
- On-Site monitoring (SD Memo 52.1) needs to take place prior to February 1st
- Don't forget you have Annual Requirement for to complete the Civil Rights Training and Review and sign your Standard Operating Procedures.

Verification

- You can find the webinar slides regarding verification on the CANS NSLP/SBP webpage <http://doe.sd.gov/cans/nslp.aspx>. located on the right hand side under Documents.
- Verification form 742 is due December 15th, verification completion deadline was November 15th.
- If you need assistance please contact the CANS office or email doe.schoollunch@state.sd.us
- Remember to report Direct Cert. students in Section 3 and Categorically Free in Section 4; there is a difference.
- Also remember if Verification for Cause is conducted, the results need to be recorded in 5-8.

Computer Update

- Our goal is to have all SNP on and approved for the December Claim due in January.
- You will be receiving correspondence from Pam McCown or Cheriee Watterson on when it is your time to be starting. We will be phasing this in small pieces.
- ICAN update - We are running a little behind but progress is being made.
- CACFP went live October 4th with approximately 85% agencies done through the system. Things went smoothly.
- IMATCH is automatically updating nightly matching with DSS and Infinite Campus. We're testing for accuracy. Schools should be able to pull information for matches. Sending more info when it's up and working completely.

Equipment Grant

- Now available on the CANS webpage <http://doe.sd.gov/cans/nslp.aspx> on the right hand side under Documents.
- Due by midnight on December 1st and will be awarded by December 18, 2014.
- Grants like this do not come around very often. If you can take advantage of this opportunity to update, replace or add new equipment to your schools kitchen.
- If you need help filling it out contact the CANS office.

Team Nutrition

- Harvest of the Month Grants are currently available on the SD Team Nutrition Site.
 - Applications opened on November 1, 2014 and are available on <http://doe.sd.gov/cans/teamnutrition.aspx>
- Are you interested in having training?
- Team Nutrition is conducting a survey to find out what trainings you would like.
 - Please fill out this short survey <https://sdteamnutritiontrainingneeds.questionpro.com> so that we can better assist you!

USDA Mixing Bowl

- 400 standardized recipes can be electronically downloaded
- <http://www.whatscooking.fns.usda.gov>
- More information in the December Nutrition Bulletin

Smart Snacks Record Keeping

- Please reference the September Nutrition Bulletin.
- Best Practices
 1. Designate a Binder to store documentation. This will make it easy for you to refer back to when ordering, help keep you organized and this will be reviewed during the Administration Review.
 2. Section your binder into categories for easy look up. Categories should be for:
 - a. Snack
 - b. Side
 - c. Entrée
 - d. Beverage
 - i. Elementary School
 - ii. Middle School
 - iii. High School

3. At a minimum copies of the following need to be kept:
 - a. Receipts
 - b. Nutrition Facts Label including Ingredient List or Product Specification
 - We also suggest to completing the [Product Calculator](#) and printing a copy of the Smart Snacks Product Calculator Results
- Also, you will need to keep track of you fundraisers, as you will be asked to report this information in the spring of 2015 to evaluate the current State Exempt Fundraiser Policy.

Reminder on Pasta Waiver:

Pasta waiver is on the CANS/NSLP website <http://doe.sd.gov/cans/nslp.aspx>

Q: What brands of pasta are being used that are whole grain rich, and what techniques are being used to serve an acceptable product?

Q: Who carries that product or where can you get it?

A: No response

Special Diets

Q: Does a school need to meet the request of those who do not eat pork or beef?

A: If this is for religious purposes remember that if you accommodate one religious belief you will need to accommodate ALL religious belief traditions. Please use caution in doing so.

- However, if you plan on offering these types of meals you should offer them year round to eliminate any special treatment.
- If this is a Special Diet Order or Request refer to <http://doe.sd.gov/cans/nslp.aspx#memos> memo number 47.2.

Offer vs. Serve

Q: Fruits and vegetable waste; how does it compare from breakfast to lunch?

Q: Has offer versus serve proven to be helpful in preventing waste in this area?

A: No response

NEXT Check in With CANS is January 22ND

Email doe.schoollunch@state.sd.us your suggestions of topics that you would like us to discuss on the next Check in With CANS.